

WELCOME TO 2024

Thank you for a successful
2023 4-H Year!!



THE OHIO STATE UNIVERSITY
COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES



2023 4-H Year

- 208 Adult Volunteers
- 922 4-H Club Members
- 37 4-H Traditional Clubs
- 2482 Projects completed!!
- 3145 Children engaged in 4-H curriculum through our in-school and after-school programming



Resources Available

- General Resources
- 4-H Online
- Ohio 4-H Conference
- Project Book Resources
- Head Advisor Resources
- Junior Fair Resources



4-H Club Officer Resources Binder

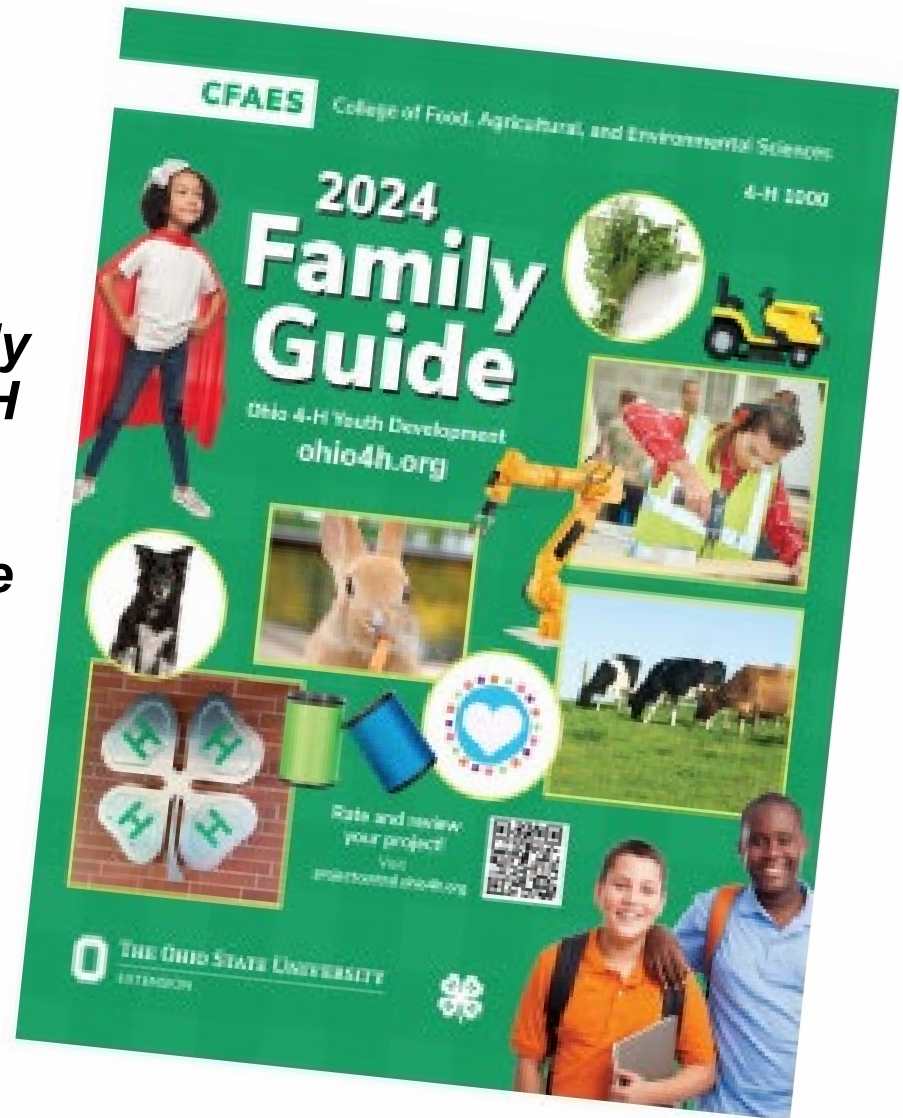
1. **Club Meeting Information**
2. **General Officer & Election Information**
3. **4-H Club President**
4. **4-H Club Vice President**
5. **4-H Club Secretary**
6. **4-H Club Treasurer**
7. **4-H Club Health & Safety Officer and Recreation Leader**
8. **4-H Club Community Service Leader - News Reporter – Historian**

Inside front pocket – Receipt book and Club Financial Forms



2024 Ohio 4-H Family Guide

- ***End of January, one 2024 Family Guide will be mailed to each 4-H family from the State Office***
- ***Extra copies are available at the Extension Office***
- ***You can direct people to go online to look through the Family Guide at <https://ohio4h.org/familyguide>***



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Understanding 4-H Membership Information

- All membership information and Frequently Asked Questions can be found in the front of the 4-H Family Guide



4-H Member Eligibility

- Ohio 4-H membership is based on a child's age **AND** grade as of January 1 of the current calendar year



4-H Cloverbud Eligibility

- Eligibility begins when a child is age 5 **AND** enrolled in Kindergarten as of January 1 of the current year



4-H Member Eligibility for participation in 4-H projects and competitive events

- Eligibility begins when a child is age 8 **AND** in third grade as of January 1 of current year
- Any youth age 9 or above as of January 1 of current year is eligible for project membership, regardless of grade level



Across-County Line Membership

- Youth expected to affiliate with the 4-H Program in their county of residence
- Members who want to cross to a different county
 - Must contact the 4-H Educator in County of residence
 - Family must complete a 4-H Across County Line Form
 - Decisions are made on a case-by-case basis and with communication between the Educators in both counties



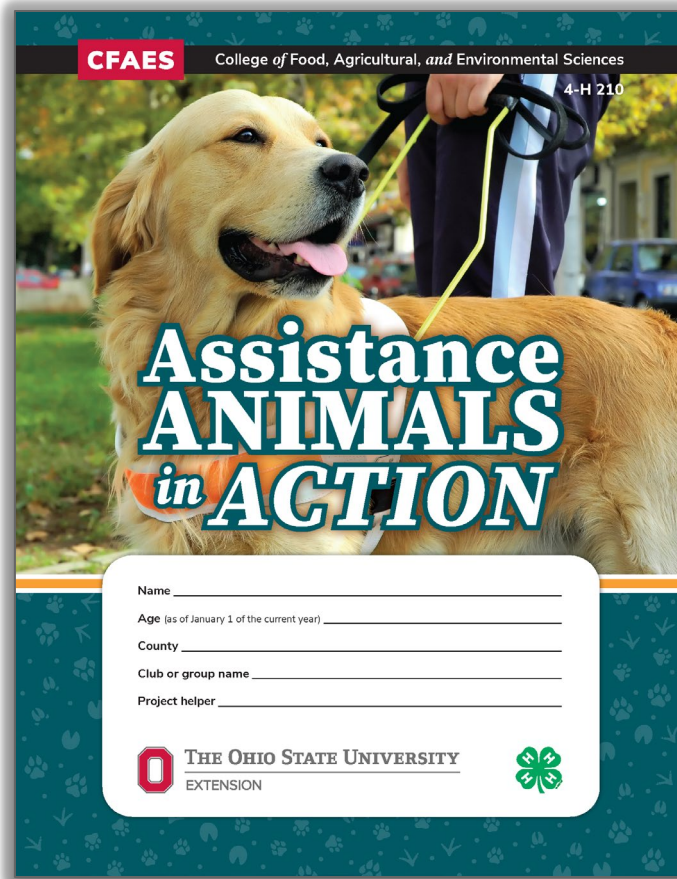
2024 Ohio 4-H Publications

What's New?



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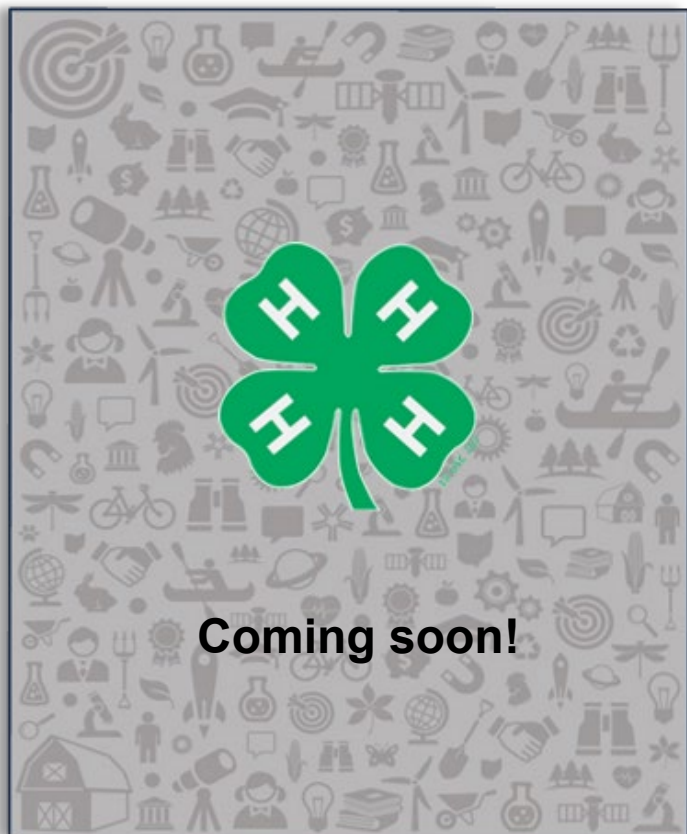


Assistance Animals in Action (210)

- Focuses on how animals, especially dogs, can “lend a paw” to help others
- Includes the human-animal bond, zooeyia, and the work of three types of assistance animals
- Covers how animals are trained and what they can do
- Intermediate level, state fair eligible



Updates to current books:



Dog Resource Handbook (201R)

- Updated with the latest competition requirements
- Updated AKC breed information
- Excellent resource for skillathons

Rabbit Resource Handbook (228R)

- Updated breed information
- Excellent resource for skillathons



Gymkhana (186)

- Covers everything a rider needs to know to excel in gymkhana events
- Includes the patterns of gymkhana, including barrel and flag races
- Requires access to a horse
- Requires use of 190R *Equine Record Book*
- Intermediate level





Roping (187)

- Covers the history of roping, different types of ropes, and how ropes are made
- Features several types of roping events—ground roping, mounted competition, breakaway roping, goat tying, tie-down roping, and team roping
- May be repeated
- For those participating in mounted competitions, requires use of 190R *Equine Record Book*
- All levels





Uniform Rules for 4-H Horse Shows (179R)

- Includes updated rules and requirements
- Required for all 4-H horse shows and events throughout Ohio
- Updated information is on a flyer on the Resource Table





Relationships 101 (356)

- Covers types of relationships and their descriptions
- Highlights the differences between healthy and unhealthy relationships
- Describes how personal identity and values impact relationships
- Helps develop skills needed to form healthy relationships
- Intermediate level, state fair eligible



How to get your project books

- **Order and pick-up project books in the Extension Office**
 - Call Candace at the Extension Office with your book order 330-533-5538
 - Candace buonavolonta.1@osu.edu
- **Order and buy online**
 - extensionpubs.osu.edu.
 - Ohio residents receive free shipping on orders of \$40 or more with the coupon **FREE2024**
 - Books cost slightly more this way, but orders can be shipped directly to any Ohio address.

You receive the best pricing by purchasing your books through the Extension Office

- *regular books are \$8 through the Ext. Office and \$10 through online ordering)*



4-H General Information



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Background Check/Fingerprints

- Every 4 Years
- Letters have been sent to those that are due this year (last completed in 2020)
- Must be completed by February 15th to maintain Volunteer Status
- ***Please enroll yourself in 4-H Online before you get your fingerprints completed (or immediately right after)***



New Volunteers

- Give name and mailing address or email address to Beth or Kristen or Alex
- We will send a packet of information to them
- All New Volunteer Applications must be received by **March 15, 2024**



Ohio 4-H Conference

Saturday, March 9th

Columbus Convention Center 9am – 4pm

- **Volunteers and Teens** (age 13 and older)
- The objective of this event is to learn together and from each other in order to improve our abilities to deliver the Ohio 4-H Program to its members.
- Attend 3-5 Sessions/Workshops of your choice - There are 130 to choose from!!
- More information & listing of all sessions/workshops
<https://ohio4h.org/events/ohio-4-h-conference>
- Registration is \$40
- ***Registration Form is due to the Extension Office by Friday, February 9th***



Ohio 4-H Conference

Saturday, March 9th

- More information & listing of all sessions/workshops
<https://ohio4h.org/events/ohio-4-h-conference>
- Also on Resource Table to look through
- Registration is \$40 but you only pay \$20
 - 4-H Advisory is giving \$20 towards each 4-H youth member and 4-H volunteer that attends
- Chartered Bus Fee: \$10
 - Leaving the Extension Office at 5:30am and will return back to the Extension Office about 8:00pm
 - Please sign the list in the back if planning to ride the bus
- \$30 (if riding the bus)
 - due to Extension office by **Monday, February 12**



Endowment Dinner & Auction

Saturday, April 13, 2024 at Mr. Anthony's in Boardman

- Purchase tickets to attend through the Extension Office
- Need Auction Donations
- In past, many beautiful baskets donated by our clubs
- Want to donate?
 - Fill out donation form
 - Turn into the Extension Office
 - Bring item to the Extension Office by Monday, April 8, 2024



Youth Opportunities

- Achievement Award DUE January 29th
- Achievement Award Form can be found at:
<https://go.osu.edu/2024achievementaward>
- ***Why complete an Achievement Award Form?***
 - It keeps a list of all the projects, community service, and other activities you have completed (this will help you when it comes time to fill out college and scholarship applications)
 - You can be awarded many county, state, and national 4-H awards and honors
 - You must be 14 by January 1st in order to be eligible for the state awards



Youth Opportunities

- Gail Dennison Saddle Horse Scholarship awarded by the Community Foundation of the Mahoning Valley
 - Online application due March 1, 2024
 - Go to www.cfmv.org to apply
- Junior Fair Scholarships and Awards
 - Find at <https://www.mcjrfair.com/scholarships-awards-applications>



JOIN OUR TEAM

MAHONING COUNTY

EQUINE TEAMS

HORSEBOWL, HIPPOLOGY
AND JUDGING TEAMS
ARE FORMING NOW

First Meeting

**January 18, 2024
at the Extension Office
6:30-8:00**

**HORSEBOWL- A TEAM BASED ACADEMIC CHALLENGE
STYLE COMPETITION BASED ON YOUR EQUINE
KNOWLEDGE**

**HIPPOLOGY- A COMPETITION SIMILAR TO A
SKILLATHON WITH JUDGING AND TEAM PROBLEM
SOLVING**

**JUDGING- COMPETE DURING THE STATE FAIR TO
JUDGE SETS OF CLASSES AND DEFEND YOUR
REASONING FOR A TEAM AND INDIVIDUAL SCORE.**

REQUIREMENTS TO PARTICIPATE YOU MUST:

- Be a current 4-H or FFA member for the 2024 year
- Be enrolling/enrolled in an Equine Project

For More
Information
Contact:

Aimee
(330)717-9032

Abby
(330)502-3069

Youth Opportunities

- **Mahoning County Equine Team**

- Jeopardy for horse information
- For any 4-H Youth ages 8 – 18
- Must be registered for a Horse Project
 - Can be any of the Horse Projects including Horseless Horse
- Attend State Contests
 - State 4-H Horse Bowl - April 6, 2024
 - State 4-H Hippology Contest – April 6, 2024
 - State Fair Horse Judging Contest – July 15, 2024

For more information, please contact:

- Aimee Shank 330-717-9032
- Abby Gorby 330-502-3069

Other Youth Opportunities

- 4-H PetPALS
 - People and Animals Linking Successfully
 - Youth learn to socialize and train appropriate pets in animal-assisted activities
 - Once trained, they will take their pets into nursing homes and assisted living facilities
- Livestock Judging Team
 - Youth learn to judge and place market livestock animals
 - Will participate in state livestock judging events



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Top 10 Diseases of Backyard Poultry

Tuesday, April 16 at 6:00 pm

SPEAKER: Tim McDermott, DVM

Everyone wants to keep a healthy flock. Did you know most of the common diseases in backyard poultry are preventable? Let's learn about the top 10 most common diseases of backyard poultry and how they can be prevented.

Location:
Mahoning County Extension
Office: 490 S. Broad St., Canfield,
OH 44406



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Quality Assurance Test-Out Guidelines

- Youth must have attended 3 sessions of QA
- Youth ages 12-14 who pass the test can test out of their annual QA program for up to 3 years. Passing of this test only exempts attendance at QA until the member reaches a 4-H age of 15. At that time, they would take the 15-18 year old test.
- Youth ages 15-18 years of age who pass the QA test can test out of their annual QA program permanently.
 - All ages are based on a member's 4-H age (the age that they are as of January 1 of the current year).



Quality Assurance Test-Out

Monday, February 19 (President's Day) at the Extension Office

- 10am – 2pm and 5pm – 7pm
- Scheduling 12 youth every half hour
- Call Extension to schedule a time
- Letters will be sent to youth qualifying to take the test
- **What will be on the Quality Assurance Test?**
- ***Primarily will be over* the Good Production Practices 2, 4, and 5 but other Good Production Practices will be included.**
- Youth should study:
 - Resource Books
 - All Good Production Practices are posted on our website for a study guide:
 - <https://mahoning.osu.edu/4-H>
 - Quality Assurance – Quality Assurance Test Out



Judging Opportunities

- Public Speaking & Demonstration Contest
 - **Monday, June 17th** 5pm-9pm at the Extension Office
- Non-Livestock (Small) Project Judging *including Food & Nutrition*
 - **Monday, July 8th** 10am-3pm at the Fairgrounds in the Event Center
- Awards Ceremony
 - **Monday, July 8th** 7:00pm at Fairgrounds in the Event Center
- Sewing Judging
 - **Wednesday, July 10th** 10:00am – 2:30pm at Fairgrounds in the Event Center
- Style Revue & Awards
 - **Wednesday, July 10th** 7:00pm at Fairgrounds in the Event Center
- Ohio State Fair
 - July 24 – August 4

Still to come...Information for the 2024 Cooking Competition



Camp Whitewood

June 23 – June 28

- Swimming, Boating, Crafts, Hiking, Archery, Camp Songs, and many, many more activities!!

We could use more teen counselors!!

- Youth ages 15-18 with great leadership skills
- Apply online at:

<https://go.osu.edu/2024counselorapp>



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Cloverbud Day Camp

- Choose one of two dates to attend
 - Tuesday, July 23rd from 10am – 2pm
 - Wednesday, July 24th from 10am – 2pm
 - At the Event Center
 - More information to come!!

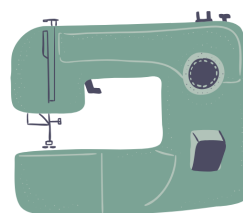


Opportunity for our members who complete a Sewing or Quilting Project

- Sewing Machine Drawing
- Members must complete a sewing or quilting project by attending project judging or early project judging
- Drawing for sewing machine
- Awarded at the Sewing Project Award Ceremony on July 10th

Sewing Machine Opportunity

OSU Extension has received a donated sewing machine that we want to pass on to our 4-H members!



- Sewing projects are completed when the member attends judging or early project judging
- All members who complete the sewing projects listed are eligible

- 406 Clothes for High School and College
- 407 Accessories for Teens
- 408 Creative Costumes
- 409 Sew Fun
- 410 Designed by Me
- 411 em-bel-lish: A 4-H Guide to Wearable Art
- 412 Sew for Others
- 413 Sundress and Jumpers
- 415 Ready, Set, Sew Active!
- 417 Dress-Up Outfit

- 418 Loungewear
- 419 Terrific Tops
- 420 Outerwear for Anywhere
- 424 Clothing for Middle School
- 425 Look Great for Less
- 426 Clothing for Your Career
- 430 Shopping Savvy
- 432M Sewing and Textiles (non-Clothing) Master
- 498 Quilting the Best Better
- 499 You Can Quilt!



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4-H Fabric Frenzy

FREE WILL DONATIONS BENEFIT 4-H YOUTH

May 21st & May 22nd - 8am-7pm
490 S. Broad Street Canfield, OH 44406

Donate

The Mahoning County Extension Office will be accepting sewing material donations starting Monday, May 6 - Wednesday, May 15, Monday thru Friday 8am-4:30pm.

Shop

Browse our large selection of fabric and other sewing items include hem strips, embellishments, ribbon, zippers, needles, pins, elastic, stuffing, yarn, patterns, and more.

Support

After shopping "purchase" your items based on a free will donation to Mahoning County 4-H youth.

Questions: 330-533-5538



Fabric Frenzy

- Taking donations May 6 – 15
- Monday, May 20th 4-H Youth & 4-H Volunteer Shopping night ONLY 3pm - 8pm
- May 21st – 22nd Open to public 8am – 4:30pm

4-H Fabric Frenzy

4-H YOUTH SHOPPING NIGHT

Monday, May 20th - 3pm-8pm

490 S. Broad Street Canfield, OH 44406



Beat the Crowd!

Enjoy early access to all the great materials we receive through donations. Browse our large selection of fabric and other sewing items.

Shop

Browse our large selection of fabric and other sewing items include hem strips, embellishments, ribbon, zippers, needles, pins, elastic, stuffing, yarn, patterns, and more.

Open to the Public

Fabric Frenzy will be open to the public May 21st & May 22nd - 8am-7pm. Invite others to come and donate!

Questions: 330-533-5538



EXTENSION - IN THE - CLASSROOM

Hands on educational experiences for grades 3rd-12th



We provide curriculum-based learning opportunities through hands-on experiences. Our programs focus on developing and enriching personal STEM skills through training programs and support materials. We have a commitment to providing the highest quality of learning to all.

Bring the following programs to your classroom or organization:

- ✓ Chickquest
- ✓ Clovers Code
- ✓ Go Plants!
- ✓ Good Nutrition Is Our Mission
- ✓ Real Money Real World
- ✓ Rockets Away
- ✓ Project WILD
- ✓ & more!



Contact Us

 330-533-5538

 go.osu.edu/extensioninthe classroom

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SPecial INterest (SPIN) Clubs

4-H SPecial Interest (SPIN) clubs are a short term, effective way to involve youth and adults in 4-H without the long-term commitment. These groups of individuals meet throughout the year for a brief time, focused on a specific topic of interest.

SPIN Club(s):

- Fit the needs of the group
- Can meet in person or virtually
- Require a minimum of six hours total
- Are a short-term duration of 6-8 weeks usually
- Topics include STEM, nutrition, gardening, and more

learn
more



Mahoning County 4-H can help start a SPIN Club within your school or organization to fit your educational needs! Check out our website for starter ideas: go.osu.edu/extensionintheclassroom



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Contact us today. Call 330-533-5538 or email eisenhauer.30@osu.edu or kennedy.1401@osu.edu



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4-H Online System
<http://v2.4honline.com>



4-H Online = <http://v2.4honline.com>

- Enrollment is open
 - Families entering *reenrollment*
 - ALL New members/families will enroll themselves in 4-H Online
 - Just give new families the 4-H Online web address
 - ***All Volunteers must reenroll themselves through 4-H Online***
 - Enrollment due **March 15, 2024**
 - Enrolling instructions are on the table
-
- Enrollment Guide <https://go.osu.edu/4honlineguide>
 - Club leader guide to access club information:
<https://go.osu.edu/clubleaderguide>
 - For more information and direct links to resources, visit our website at <https://mahoning.osu.edu/4-H/4-h-online>



Questions about 4-H Online or Enrollment?



Club Forms

All forms can be found on the Mahoning County Extension
Website <https://mahoning.osu.edu/>

- **Due January 31, 2024**
 - Club Financial Summary
 - Club Equipment Inventory
- **Due March 15, 2024**
 - Enrollment through 4-H Online
- **Due by April 1, 2024**
 - Meeting Dates List
 - Club Officer Form
 - Charter Checklist
 - Club Constitution (only if you made any changes)
 - Club Bylaws (optional) (only if you made any changes)
- **Project Book Order Forms** – can be turned in at anytime



4-H Club Financial Management



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Importance of Accurately Maintaining Records

- Brings peace of mind all funds are accounted for that are raised and spent by the group.
- Ensures money is being used properly for the club or committee.
- Ensures members of club have a say in how the funds are used.
- Ensures you are in compliance with IRS regulations.
- Maintains eligibility to use tax exempt status.
- Reduces liability of treasurer, volunteers and members.
- Good business for all.



Club Files

Current forms kept on-file at the Extension Office and each club should have a copy of these in your files:

1. Charter Certificate and Charter Checklist
2. Constitution/Bylaws
3. Yearly Financial Summary
4. Inventory List
5. Tax Exempt Authorization Form
 - Copy of IRS Determination Letter
 - IRS Correspondence

*When updated each year, all past financial files
need to be kept for 7 years*



4-H Club Charter Checklist

4-H National Headquarters & Ohio 4-H require that all 4-H clubs are chartered.

- Complete checklist yearly
- Club must meet all charter requirements
- Allows us to use the 4-H Name and Emblem according to the guidelines

Checklist includes:

- All adult volunteers approved by the county Extension office
- Must have at least 5 members from 3 different families
- Conduct a minimum of 6 regular club meetings per year
- Completed Club Constitution on file
- Elected club officers
- Club submitted a yearly financial report by January 31st
- And much more



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Ohio 4-H Charter Checklist

4-H National Headquarters and Ohio 4-H Youth Development require that all clubs be chartered.

Please complete this checklist to determine whether your club has met the Ohio 4-H Club charter requirements. This checklist will be reviewed by your County 4-H Extension Professional. Chartered 4-H clubs are permitted to use the 4-H Name and Emblem according to 4-H National Headquarters guidelines. Clubs that meet these minimum requirements will be granted/continue a charter. The charter checklist must be reviewed every year to assure a club's continued compliance with the 4-H Club criteria.

Name of 4-H Club _____ EIN # ____-____-____ (9 digits)

Name of Contact Advisor _____

Address of Contact Advisor _____

Criteria – Advisors to mark (x) the appropriate box:	Requirements Met	Not Met
All of our adult club volunteers are approved through the Ohio 4-H Volunteer Selection Process.	<input type="checkbox"/>	<input type="checkbox"/>
Our 4-H club has at least five youth members from three different families	<input type="checkbox"/>	<input type="checkbox"/>
The name of our 4-H club was approved through the County Extension Office.	<input type="checkbox"/>	<input type="checkbox"/>
Our club plans to conduct a minimum of six regular club meetings per year.	<input type="checkbox"/>	<input type="checkbox"/>
Our club has a current constitution.	<input type="checkbox"/>	<input type="checkbox"/>
Our club has elected officers.	<input type="checkbox"/>	<input type="checkbox"/>
Our 4-H club agrees to provide a welcoming and safe environment for all club members.	<input type="checkbox"/>	<input type="checkbox"/>
Our 4-H club plans a series of experiential learning experiences for club members.	<input type="checkbox"/>	<input type="checkbox"/>
Our 4-H club agrees to follow all national, state and county 4-H policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>
Our 4-H club agrees to follow the national and state 4-H guidelines for the use of the 4-H Name and Emblem.	<input type="checkbox"/>	<input type="checkbox"/>
Our club agrees to follow national and state 4-H guidelines for fundraising.	<input type="checkbox"/>	<input type="checkbox"/>
Our club agrees to maintain its own Taxpayer Identification Number (EIN/TIN) and complete an IRS 990 filing by May 15 each tax year.	<input type="checkbox"/>	<input type="checkbox"/>



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ohio4h.org

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: go.osu.edu/cfaesdiversity.

CFAES

Establishing & Maintaining Accounts

Checking Account is recommended for each club
not a shoebox



SHOEBOX



BANK



DOCUMENT

DOCUMENT



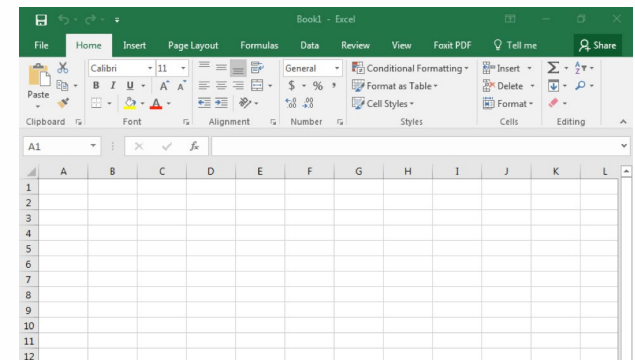
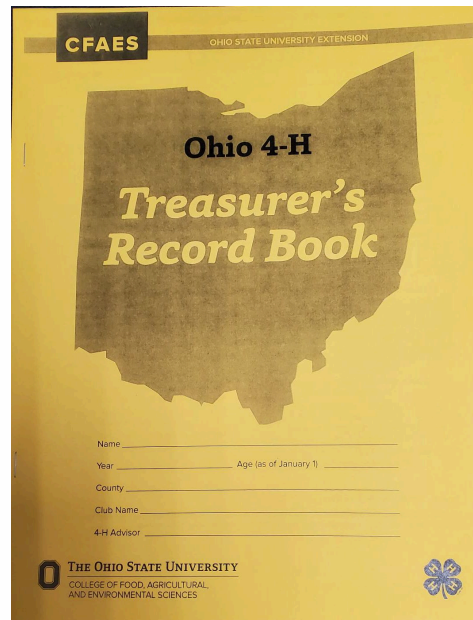
DOCUMENT



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Record Keeping Methods



Ohio 4-H Club/Affiliate Yearly Financial Summary

Due Janaury 15 following close of current year

Program Year _____ Club/Affiliate Name_____

Bank Name _____ EIN _____ Account Number _____

Bank Address _____

Bank City/ST/Zip _____

Type of Account (select one): ☐ Checking ☐ Savings

Who is authorized to sign your checks? (must have at least one name, preferably two names)

Beginning Account Balance as of Jan. 1 (should match bank statement) _____

Club/Affiliate Income (please list)

Description (fundraiser, dues, etc.)	Amount		Description (fundraiser, dues, etc.)	Amount
Total Income				

Club/Affiliate Expenses

Description (books, program fees, etc.)	Amount		Description (books, program fees, etc.)	Amount
Total Expenses				

Ending Account Balance (should match bank statement)

Name of person completing form _____

Yearly Financial Summary

- Document all income and expenses for the year
- Turn into the Extension Office by January 31st

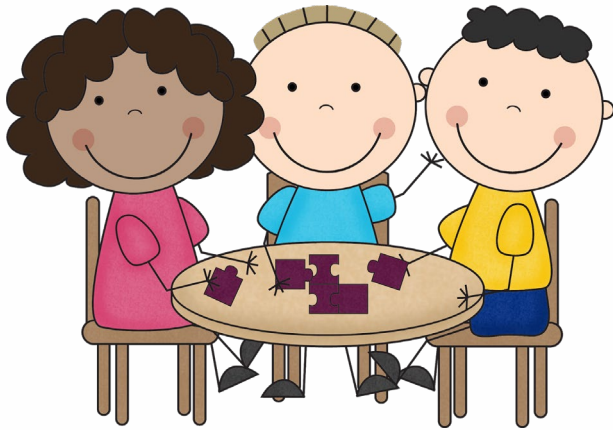
Income

Expenses

← End of Year Bank Balance



Types of Income



**Club Membership
Dues**



Donation



Fundraisers



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[illegible]

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January 1 thru December 31, 20____

[illegible]

Provided Form

Best Practice
(recommended method)



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Tracking Club Dues

for clubs that collect dues



Income Receipts

All Clubs should have a receipt book.



If someone gives money to the club, a receipt should be written.



Proof of Payment/Donation by another party



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Before you Spend Money

Any money going out of the club:

- **MUST** be approved by the majority vote either through a budget or by transaction.
- Money spent **MUST** be documented in the minutes.



Tax Exempt Form



STEC B
Rev. 3/15

Sales and Use Tax Blanket Exemption Certificate

Business Name →

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

Education →

Purchaser must state a valid reason for claiming exception or exemption.

Club Advisor
Info →

Purchaser's name

Purchaser's type of business

Street address

City, state, ZIP code

Signature

Title

Date signed

Club EIN Number →

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.



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Expense = Receipt



Your Logo Here **Sales Receipt**

[Your Company Name]
[Your Company/Logo Here]

Date: 1/1/2020
Invoice #: 1234

Sold To: [Name]
[Company Name]
[Street Address]
[City, ST, ZIP Code]
[Phone]

Payment Method: _____ Check No. _____ Job: _____

Qty	Item #	Description	Unit Price	Discount	Line Total
1			\$ 5.00	\$ 5.00	\$ 5.00

RECEIPT No. **123456**

DATE: _____

FROM: _____ \$ _____

_____ DOLLARS

☐ FOR RENT
☐ FOR _____

ACCT. _____ PAID _____ DUE _____

☐ CASH
☐ CHECK
☐ MONEY ORDER
☐ CREDIT CARD

FROM: _____ TO: _____

BY: _____

A-2501
T-4900



Reimbursements



- ✻ Not preferred
- ✻ Try to use club money when purchasing
- ✻ Only use in emergency
- ✻ Must have proper receipt/documentation



Reimbursements



Unacceptable Reimbursement Receipt

Person put personal
and business items
together and
crossed off personal
items



NEED CLEAN RECEIPT
FOR CLUB EXPENSES
ONLY.

Tax was charged
for non-profit
Should have asked for a
tax-exempt form



Tracking Expenses

Name	Date	Amt	Type	Comment
Judy Smith	9/23/22	\$20	cash	Dues
Tyler Moore	9/23/22	\$20	Ck 411	Dues
Dollar Store	9/26/22	-\$5.00	DR Card	Cups/plates for meeting snacks

Keep a spreadsheet
Must be available for print

[illegible]

Treasurer's Record Book or Provided Form

Best Practice (recommended method)



Reconciliation & Audit

- Monthly Reconciliation
 - Attach any receipts, bank statement, deposit slips, reports and minutes together
- Annual audit treasury records and Club's account annually.
 - Use Recommended Audit Procedures provided by OSU Extension. (2 Advisors or 2 Parents, Treasurer)
 - Attach items from monthly reconciliation
- Present results of audit to the club
- County Can Review Secretary & Treasurer Books



Questions on finances??



Junior Fair Information & Updates Kim Moff



Junior Fair Information

- Be sure to check the Junior Fair Calendar on the website at <https://www.mcjrffair.com/calendar> for any changes to dates, times, or location

Time zone: GMT -05:00 < January 2022 > Today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31 New Year's Eve Day off for Ne...	1 New Year's Day
2	3	4	5 1 7:00pm Saddle...	6	7	8 Ohio Fair Mana...
9	10 1 7:00pm Marke...	11	12	13 1 6:15pm MCY... 1 6:45pm Junior ... 1 7:30pm Comm...	14	15
16	17 Martin Luther ...	18	19 1 7:00pm Zoom ...	20	21	22 1 10:00am 4-H ...
23	24 1 7:00pm Goat ...	25	26 1 7:00pm Beef B... 1 7:00pm Marke... +2 more	27	28	29
30	31	1 First Day of Bla... 1 7:30pm Small ...	2 1 7:00pm Saddle...	3 1 7:30pm Junior ...	4	5

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2021 by Kimberly Carrera - Moff Canfield Fair Ohio State Extension - Mahoning County Contact Us



Junior Fair Information

- Tools to help club advisors and members/families:
 - Junior Fair Website <https://www.mcjrfair.com/>
 - Calendar of events, meetings, clinics
 - Each species' guidelines and paperwork
 - Facebook
 - Reminders on phone
 - Checklists
 - Saddle Horse Paperwork Checklist
 - Form due dates given out today
 - Project Books and Resource Books
 - Fair Photos



Quality Assurance

**Saturday, March 2 from 8:00am-2:30pm
at South Range High School**

- Who needs to attend Quality Assurance
 - Youth exhibiting:
 - Market Livestock (Beef, Feeders, Swine, Lambs, Goats, Poultry, Rabbits)
 - ALL Sheep Projects
 - Beef Breeding Projects
 - Dairy Cattle Projects
 - Dairy Goat Projects



Quality Assurance

Saturday, March 2, 8:00am-2:30pm, South Range High School

- Youth and one Parent/Guardian must attend the Mahoning County Quality Assurance Program or a STATE Program such as Beef Expo or Dairy Palooza
- Or a Mahoning County QA Make-up Session
 - Thursday, March 26, 2024, 6:30pm-9:00pm, OSU Extension Office
 - Saturday, May 11, 2024, 9:00am-11:45am, OSU Extension Office
- *Youth cannot attend another county's QA*



Horse Symposium

Saturday, March 23, 2024, 8:00am-3:00pm, Event Center
Registration starts at 7:30am

- Youth taking horse projects must attend the Mahoning County Horse Symposium
- Or a Mahoning County Equine Health & Safety Make-up Session
 - Monday, April 29th 6:30pm-8:30pm, OSU Extension Office
 - Saturday, May 11th 12:30pm-2:30pm, OSU Extension Office
- Vendor/Craft Show during the Symposium is open to the public

Check the Mahoning County Junior Fair Website Calendar for any updates to dates and times at <https://www.mcjrfair.com/calendar>



Junior Fair Dates to Highlight

All dates for all meetings, clinics, and events can be found on the Junior Fair website at <https://www.mcjrfair.com/calendar>

- First Required Livestock Meetings:
 - Wednesday, January 24th - Market Feeder, Swine, and Lambs and Beef Breeding
 - Mandatory - Wednesday, February 21st – Rabbits, Poultry, Goats
 - Monday, February 5th – Pocket pets
 - Wednesday, March 20th – Dairy County Meeting
- Saturday, March 2nd – Quality Assurance – South Range High School
- Saturday, March 23rd – Horse Symposium – Event Center
 - Plus Vendor/Craft Show open to the public during the Symposium
- Saturday, May 11th – Saddle Horse Body Score & Vaccination Clinic by Lisbon Vet Clinic
 - Begins at 8:00am – seen by appointment
- Tuesday, April 16th – County Dog Meeting – Pony Palace
- Wednesday, April 17th – ALL Market Sale Exhibitor Meeting – Event Center
- Saturday, May 18th – Tagging – Sheep/Goats/Swine
- May 1, May 22, June 17 – Rabbit Tattoo Clinics
- Saturday, June 15th – Small & Exotic Animal Fun Show
- Thursday, June 20th – Large Animal Skillathon – Event Center
- Saturday, June 22nd – Small Animal Skillathon – Event Center
- Tuesday, July 16th – Market Livestock Ice Cream Social



Junior Fair Questions??



OHIO STATE UNIVERSITY EXTENSION

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Thank You for your time



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