

# Appendix R

## **Alcohol Policy**

**(Approved by Administrative Cabinet 10/95)**

**Alcohol is prohibited at all 4-H sponsored activities.**

Those attending these events need to be made aware of the policy. Local plans of action should be developed which include the cooperation of local law enforcement authorities.

In most cases, a 4-H volunteer or agent is not qualified to determine whether or not the individual is impaired as a matter of law. Accordingly, it is important that 4-H work with the local law enforcement authorities to establish a procedure to handle these situations. Local 4-H professionals should meet with their respective law enforcement authorities prior to an event taking place or a 4-H programming year begins to develop a standard plan of action.

If alcohol is an issue, use your local plans of action developed with the law enforcement authorities. The following guidelines will assist you in your discussions and handling local situations.

Minors (under the age of 18):

1. If possible, in the presence of another adult 4-H representative (Extension staff or an adult 4-H volunteer), separate the minor from others.
2. Confiscate alcohol from those who violate the policy. If they refuse, contact the local law enforcement agency (this should be a part of your discussions with the agency when determining local plans of action).
3. In the presence of another 4-H representative, discard the alcohol by pouring it on the ground or down a drain.
4. Contact custodial parent(s) or legal guardian to pick up child. Do not leave minor unattended or send him or her home without some type of escort or supervision. If this is not possible, make arrangements for a designated driver to transport the individual or have the individual contact someone to pick him-her up.
5. Participation, as a 4-H member, in current (if applicable) and future programs and events can be limited.

Non-minors, but beneath the legal drinking age (18-20 years of age):

1. If possible, in the presence of another adult 4-H representative, separate the individual from others.
2. Confiscate alcohol from those who violate the policy. If they refuse, contact the local law enforcement agency (this should be a part of your discussions with the agency when determining local plans of action).
3. In the presence of another 4-H representative, discard the alcohol by pouring it on the ground or down a drain.
4. Since the potential offender is not a minor, it may be more difficult to obtain parental intervention. If the individual has been drinking, arrangements should be made for a

designated driver to transport the individual or the individual should contact someone to pick them up.

Adult, legal drinking age:

1. Alcohol should be kept out of the view of 4-H participants. Adults should be asked to remove the alcohol from view.
2. Confiscate alcohol from those who violate the policy. If they refuse, contact the local law enforcement agency (this should be a part of your discussions with the agency when determining local plans of action).
3. In the presence of another 4-H representative, discard the alcohol by pouring it on the ground or down a drain.
4. If the individual has been drinking, arrangements should be made for a designated driver to transport the individual or the individual should contact someone to pick him/her up.

Consideration should always be given to the safety of all other participants involved in the event or activity.

For those instances when an intoxicated individual becomes belligerent and/or refuses to follow requests, 4-H should immediately contact the local law enforcement agency. Again, the situation should be discussed with the appropriate agency prior to an event taking place or a 4-H programming year begins.